

Work with us

LONDON
SPORT

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RECRUITMENT PACK

Relationship Manager

August 2019

LONDON
SPORT

#MostActiveCity

WE ARE NOT SPECTATORS.

We believe in an active London.

A city that runs, kicks, jumps, dances, plays and moves like no other.

It's why we do what we do.

Why we work so hard to connect people and organisations.

Helping them develop and grow.

It's why we're here for the inactive. The young. The isolated.

Supporting them, believing in them.

Funding programmes. Creating desire. Fighting corners.

And it's why we work with others to find new ways to motivate and inspire.

So that every Londoner can find their thing.

And be part of the most diverse, creative and active city in the world.

Active is what we believe.

Active is what we do.

We are not spectators.

We are London Sport.

[\[View our We Are Not Spectators film here\]](#)

Join the Team

By joining the team at London Sport, you'll become part of a group of people who believe that physical activity and sport can change Londoners' lives for the better.

We work in all parts of London and on behalf of all Londoners to support them to live more active lives. We're constantly challenging the sport industry to think more creatively about the ways that it works for London in 2019 – and we include ourselves in that challenge, too. If we're not thinking creatively, we're not thinking clearly enough about what matters for Londoners from every corner of the capital.

And we believe in activity in the workplace too. Our office is part of the House of Sport, a three-storey co-working space founded by London Sport to provide physical activity and sport organisations in London with a base to collaborate, network and learn from one another. Along with our counterparts throughout the building, we are proud of a working culture that supports people to be active, whether that's through early morning yoga classes, lunchtime runs or evening tag rugby leagues.

In recent years, we've had a run of successes which we're excited to build on in the years to come. From the growth of our landmark London Sport Awards event to the launch of our groundbreaking Sport Tech Hub technology incubator and the expansion of our work with local and regional governments, we've been involved in some of the most exciting moments for grassroots physical activity and sport in London.

We look for colleagues who will challenge us, encourage us and work with us to raise the game for physical activity and sport. London Sport is an inclusive organisation and welcomes applications from ethnic minority candidates, those with a disability and members of the LGBTQ+ community.

The Role

We are looking for a talented, enthusiastic and confident manager to join the relationship management team at London Sport.

This is a varied role working with communities and policy holders across London both in and outside of the sports sector to generate collaboration towards tackling inactivity. Often using physical activity as the tool for achieving wider outcomes.

What you'll do:

- You will instigate, develop and manage relationships with stakeholders and partner organisations to increase activity and decrease inactivity in London
- You will act as the lead for designated groups and organisations at a regional and local level.
- You will create environments that encourage and support collaboration around common purposes using both community-led bottom up and top-down approaches.
- You will identify opportunities to support Londoners to lead more active lives and support the growth and development of these opportunities
- You will work closely with other managers and colleagues to ensure co-ordination, collaboration and alignment between work areas and programmes.

Who you are:

- You have strong communication and interpersonal skills, with an ability to influence through all forms of communication.
- You have practical experience of managing multiple projects at any given time, meeting deadlines and prioritising work.
- You are people focused and seek to bring about change through empowering communities and policy holders.

Your Team

The Operations Directorate is made up of the Relationship Management Team and Specialist Advisors across thematic areas. You'll be based within the Relationship Management Team and working closely with the specialists, some of your team include.

Lorna Leach | **Strategic Relationship Manager**

I lead the Relationship Management Team at London Sport. I've always worked in the sector despite not being 'sporty' myself. I believe in the positive impact of physical activity on wellbeing and want everyone to experience this. Outside of work I'm working through the Desert Island Discs back catalogue.

Barry Kelly | **Specialist Advisor for Health**

With nearly 20 years' experience in the health sector including several years in Public Health in Camden, I joined London Sport in 2015 with the remit of strengthening links between the physical activity and health sectors. I have expertise in many areas including: planning and built environment, air quality, transport, health commissioning, health inequalities, physical activity and other lifestyle related issues. I grew up near Glasgow and support Celtic Football Club.

Emily Neilan | **Relationship Manager**

I started working at London Sport as part of the Relationship Management Team just over a year ago. Previously, I've worked for a National Governing Body of Sport, a sports consultancy firm and a professional sports club foundation. My current role involves developing and maintaining effective partnerships within five London boroughs. Having gained a Master's degree in Sport and International Development, I am most interested in how sport can be used to support social change. Outside of work I seem to spend most of the time either training for a marathon or recovering from one.

Gareth Smith | **Engagement Manager – Major Events**

Originally from Sydney, I've lived and worked in London since 2011. My previous experience within sport development includes two years in Bexley Council's sport and leisure team, and numerous roles for London Sport since I joined in 2013. Currently I work very closely with the Greater London Authority where I manage community engagement programmes through the Mayor's Major Sports Events fund. My hobbies include most sports, hanging out in pubs and trendy cafes, travelling, reading, art and music.

The Process

Candidates who successfully progress from application stage will be invited to an interview at House of Sport.

Interviews will include an observed discussion group, and a three-person panel interview lasting no more than an hour.

Key Details:

- Full time Fixed term 7-month contract ending 29th May 2020 (Shared Paternity cover)
- Salary: £32,000 (Pro rata)
- Offering 28 days' holiday + 8 public holidays (Pro rata)
- Based at our central London offices in the House of Sport with travel required throughout London

Timeline:

- Deadline for applications: **1st September 2019**
- Interviews: **9th September 2019**
- Start date: **21st October 2019**

We are open to secondments for this role.

To Apply:

- To apply for this role please visit: <https://app.beapplied.com/apply/jlivgsmdxq>

If you have any questions about the role or London Sport please email hr@londonsport.org. London Sport is an inclusive organisation and welcomes applications from ethnic minority candidates, those with a disability and members of the LGBTQ+ community.